



Dear Parents of Lee A. Tolbert Community Academy,

The Department of Elementary and Secondary Education (DESE) approved our school to provide an Alternative Method of Instruction (AMI) plan to allow learning to continue in the event of an emergency closure day after we have used a certain number of snow days.

Our district's AMI plan includes a variety of learning opportunities and activities that do not require any technology. **When school must be canceled, the notification will be sent via School Messenger and also placed on our website to notify parents and students if we are implementing an AMI for that missed day.**

When an AMI is implemented, each student's attendance for that day will be determined by the percentage of learning activities that have been completed. Staff will be available to students via email, or Dojo, and other methods determined by each teacher. Today we have sent folders home for each student which contain learning activities in case of an AMI day.

Each folder will contain schoolwork that is divided and labeled for three different AMI days.

If your child has an IEP or a 504 plan, their team will ensure appropriate modifications and accommodations are also sent home and our Special Education teachers will also be available through email.

If you have further questions about which AMI activities your student should complete within the folder, per each AMI day, please contact their teacher for more information.

Each packet of work:

- Provides learning activities focused on reinforcement of critical learning standards.
- Provides enrichment activities, or
- Introduces new concepts remotely during short-term school closure

Students are expected to complete the assigned learning activities during each day as labeled within the folder and the completed work must be returned the first day school opens back up.

Student attendance is determined by assignment completion on AMI days. Please ensure that your student only completes the work in the AMI folders during an AMI day.

Sincerely,

Dr. Patricia Hayes, Principal
Lee A Tolbert Community Academy