

TOLBERT CHARTER ACADEMY SCHOOL BOARD MEETING

MINUTES

Date: September 18, 2023

Time: 7:00 pm – Virtual ZOOM Online Meeting

Board Members

Mark Tolbert, President | Blaine Clark, Treasurer | Linda Edgely, Secretary | TuJuania Scott, Board Member | Aldon Jones, Board Member | Troy Nash, Board Member | Ashton Jones, Board Member | Derrick Parker, Board Member

- **Call to Order**

The meeting was called to order at 7:08 pm, by Bishop Mark Tolbert, Board President. Board members present at the meeting were:

- Bishop Mark Tolbert
- Blaine Clark
- Tujuania Scott
- Troy Nash
- A Sanchez Jones
- Derrick Parker
- Linda Edgely

- **Approval of Minutes of the Previous Meeting**

A motion was made by Troy Nash to accept the September 18, 2023 board meeting minutes. The motion was seconded by Derrick Parker. Motion carried. Vote 4/0

- **Approval of Bills**

A motion was made by TuJuania Scott to approve the monthly bills for payment. The motion was seconded by Troy Nash. Motion carried. Vote 6/0

- **Superintendent's Report- Dr. Mitchell (report emailed)**

The Strategic plan that was approved by the state charter commission in 2022 will be updated with last year (2023) and propose (2024) progress for the next 5 years. As of

now we are making great progress toward the overall goals. Our MPI numbers have improved and will report that information at the next board October 23 board meeting.

Asking the board to complete the Superintendent's evaluation, in the packet, to be submitted and approved by DESE.

Have include our enrollment as of today it is 423 including Kinder.

Have discussed with the district office along with a team of IC's and teachers, that will be updating our COVID Virtual Plan just in case of another pandemic and will submit this information in November or maybe in October to the Board.

- **Principal's Report (report emailed)**

Getting to do evaluate proficiency data, we are at 80%

Math advance 1%, evaluate 4%

Map data: proficient 10%, evaluate 14%,

basic 24%, evaluate 31%

Will send everyone all of the data to review

Letters have been send home to parents that have students that have a teacher which is not certified. We have 8 non certified out of 40 teachers

Reading program is in order and will be set up on October 20th and 21st. KiWitt will be there on the 23rd with balloons and prizes

Entrepreneur classes has had the Jr. Achievement group to come in and talk with a short program. Student will also be going out to businesses to observe.

Cognia: 3 IC's, the Superintendent and myself is in training to get our licenses

- **Board Committee Reports**

Student Performance Committee- Dr. Hayes – Will meet this Thursday at 10 by Zoom, would like a Board member to join

Board Governance Committee- Dr. Mitchell – No new updates, there is a survey DESE wants the Board to fill out.

- **Items for Discussion/Approval**

- Southern Mulch & Soil: Need more information and other bids from different companies.
- Aetna will be the Medical insurance for 2023-2024 go forward because of a lower premium. Board has approved 60% Contribution from LATC. Position made by Bishop Tolbert and 2nd by Derrick Parker Vote 7/0
- Submit budget for conference visit for 6 months in advance. Need Conferences, why, and travel expense to be submitted.
- Need a floor for the Gym, can use part of the Learning Loss funds to secure that project.

- **Financial Report- Blaine Clark**

Approval of budget 2023-2024 were submitted to review. Voted: 1st Tujuania Scott 2nd Troy Nash Vote 7/0

Business policy document motion: Linda Edgely, 2nd Derrick Parker

Motion to approve to transfer CD reserve to Escrow reserve \$75,000 for recording to the sponsor 1st Troy Nash, 2nd Linda Edgely. Vote 7/0

- **Next Meeting Date & Location: November 20, 2023 (7:00 pm) Zoom Online**

- **Adjournment**

Troy Nash made the motion to adjourn the meeting. The motion was seconded by TuJuania Scott. Motion carried. Vote 7/0. Meeting adjourned at 8:37 pm.

Submitted by Sheila Starks, *LATCA Executive Assistant*